

Cooperative Credit Union Association

Delaware • Massachusetts • New Hampshire • Rhode Island

Creating Cooperative Power

Greetings!

- We recently launched a new Membership Portal designed to enhance your user experience with the Cooperative Credit Union Association.
 - Once you've created your user profile the first time you will no longer be required to re-type your full name and credit union name whenever you register for an event.
 - Your new login will give you access to all "member-only areas of our website as well as event registration pages.
- Following are some tips to help you register.
- Thank you for your patience and your active participation.

Step 1

- Once you receive your Chapter event invitation email, click on the provided registration link.
- The CCUA event registration page will open in a web-browser.

Step 2



CHAPTER MEETING

June 15, 2016

The Stockyard
135 Market Street
Brighton, MA 02135

- Time:** 5:30 p.m. - Cocktails
6:15 p.m. - Dinner
7:00 p.m. - BSA Presentation
8:00 p.m. - Financial Report
8:10 p.m. - Scholarship Drawing
8:15 p.m. - Adjorn
- Program:** Annual Meeting & BSA Training for Staff and Directors
- Speaker:** Bill Nagle, SVP, Professional Development
Cooperative Credit Union Association, Inc.
- Menu:** Buffet
- Price:** \$50.00 per person
- Register by:** June 9, 2016

PAC Sweepstakes*

**Contributions must be voluntary. Paid for by the Cooperative Credit Union Association, Inc. and not authorized by any candidate or candidate's committee. Funds donated to CULAC are not deductible for state or federal tax purposes. Your credit union may not reimburse any individuals for donating to CULAC. Donations will be used for bi-partisan campaign contributions. Corporate donations prohibited. Donations are merely suggestions. You may contribute more or less than suggested, and CULAC and the Association will not favor nor disadvantage you by reason of the amount of your contribution or a decision not to contribute.*

PLEASE NOTE: This registration program will not track chapter event fees. The fee is noted in the meeting announcement and remittances will be handled by your chapter. Please make check payable to Metro-Boston Chapter and mail to: Paul Swart, Metro Credit Union, 200 Revere Beach Parkway, Chelsea, MA 02150.

Click the
"Register for
this event" link
on the event
page.

My Registrations

No registrations found.

Event Tasks

- Register for this Event
- Download iCalendar File
- Manage Group Registration for Cooperative Credit Union Association, Inc.
- View All Upcoming Events
- Go Home

- On your first visit, start by setting up your profile. After your profile is created, you can just log in on future visits.

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Login Upcoming Events

Home >

Event Registration

New to this site?

If you are new to this system or not sure if you've used this site before, enter your information below and click Continue.

First Name: *

Last Name: *

Email: *

Postal Code: *

Continue

Already have an Account?

If you've already been to this site, log in below. If you've forgotten your password, please click [here](#) to reset it.

Login ID: *

Password: *

Continue

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Core Version: 4.10.1.20 Association Management Software by MemberSuite

Step 3

Create Your User Profile

Home >

Event Registration

Please enter your contact information below.

* - indicates a required field.

Organization Information

What organization do you belong to?

I am affiliated with an organization.

Enter organization


Start typing your organization's name in the field above. If your organization does not appear, be sure your spelling is correct or an alternate name isn't available. If your organization's name still does not appear, choose the "I am affiliated with an organization, but it does not appear" option below.

What is your role in the organization?

I am affiliated with an organization, but it does not appear.

I am not affiliated with an organization.

Basic Information

| | | |
|--------------------------|--|---|
| Login (email address): * | <input type="text" value="mnewuser@ccua.org"/> | Profile Photo  Change Profile Photo <input type="button" value="Browse..."/> |
| Password: * | <input type="password"/> | |
| Confirm Password: * | <input type="password"/> | |
| First Name: * | <input type="text" value="Merry"/> | |
| Last Name: * | <input type="text" value="Newuser"/> | |
| Suffix: | <input type="text"/> | |

Email Address: *

Images larger than 120x120 will be resized

Phone Numbers

Use the Preferred? radio button to indicate the phone number at which you prefer to be contacted.

| | | |
|----------------------|----------------------|-----------------------|
| Work Phone Number: * | <input type="text"/> | Preferred? |
| Cell Phone Number: | <input type="text"/> | <input type="radio"/> |
| Fax Phone Number: | <input type="text"/> | <input type="radio"/> |

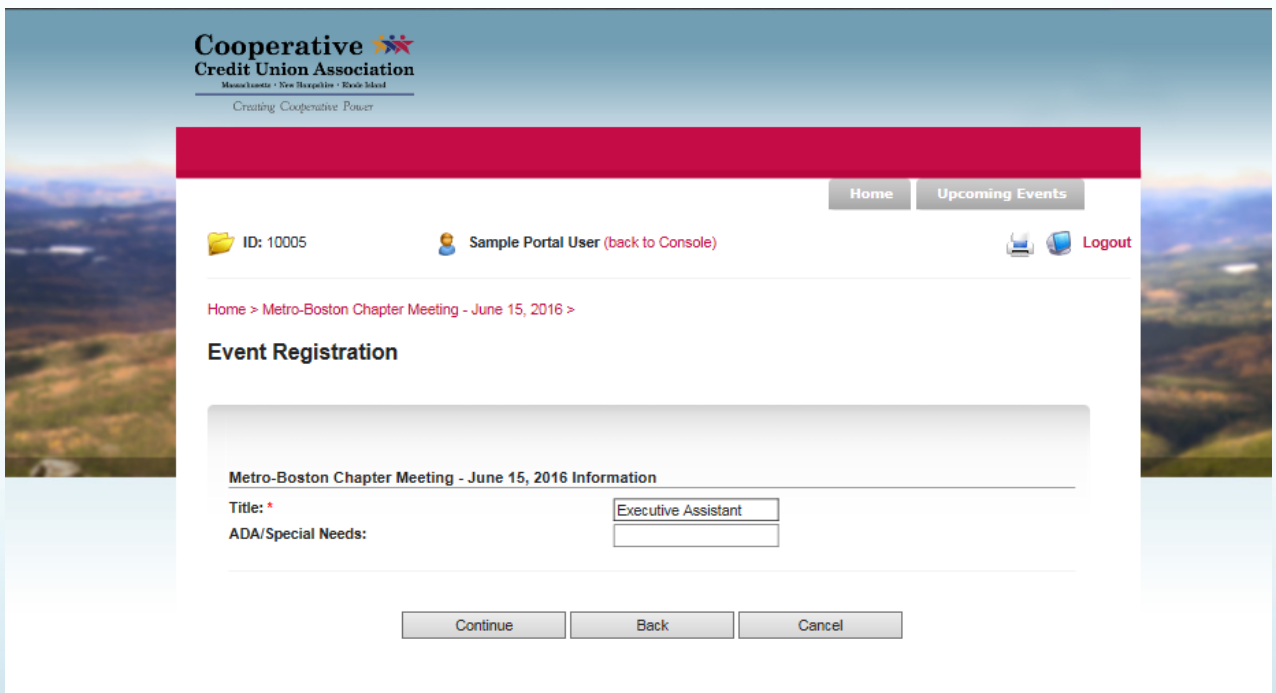
Address Information

- Your credit union name is pre-loaded. Start typing your credit union's name and it will pop up into the form.
- There's a drop-down list to choose if you are an employee, volunteer, or the Registration Coordinator for the credit union.
- If you typically handle group registrations, choose Registration Coordinator.
- The rest of the profile form is pretty straight forward.

Step 4

Answer Event Questions

- Now that your profile is done, you're ready to register for your event. Remember, you'll only have to complete your profile in our new system the first time.
- Enter your title and click continue. (Sometimes, you might have to answer a question about your dinner choice.)



The screenshot shows the Cooperative Credit Union Association website. The header includes the logo and tagline "Creating Cooperative Power". The user is logged in as "Sample Portal User" with ID 10005. The page is titled "Event Registration" and shows the "Metro-Boston Chapter Meeting - June 15, 2016" information. The registration form has two fields: "Title:" with the value "Executive Assistant" and "ADA/Special Needs:" which is empty. At the bottom, there are three buttons: "Continue", "Back", and "Cancel".

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Home Upcoming Events

ID: 10005 Sample Portal User (back to Console) Logout

Home > Metro-Boston Chapter Meeting - June 15, 2016 >

Event Registration

Metro-Boston Chapter Meeting - June 15, 2016 Information

Title: *

ADA/Special Needs:

Continue Back Cancel

Step 5

Complete the Order

- Successful completion will show a green bar message like this example:

Metro-Boston Chapter Meeting - June 15, 2016

Order #10497 was processed successfully.

Description



CHAPTER MEETING

June 15, 2016

The Stockyard
136 Market Street
Brighton, MA 02135

Confirmation Email

- You will receive a confirmation email that looks like this example:

From: Pioneer Valley Chapter Meeting Registration [<mailto:messages@app.production.membersuite.com>]
Sent: Thursday, April 21, 2016 2:41 PM
To: mnewuser@ccua.org
Cc: mnewuser@ccua.org
Subject: Pioneer Valley Chapter Meeting - April 25, 2016 Registration Confirmation

Merry,

You have successfully registered for the Pioneer Valley Chapter Meeting - April 25, 2016. Your registration details are below.

Registration Information

Credit Union:
Cooperative Credit Union Association, Inc.

Name:
Merry Newuser

Meeting:
Pioneer Valley Chapter Meeting - April 25, 2016

Fee:
\$0.00

Location*:
Castle of Knights
1599 Memorial Drive
Chicopee, Massachusetts 01020 United States

Start:
4/25/2016 5:30:00 PM

Order Summary

ID:
10332

Payment Method:
No payment

Amount Paid:
\$0.00

Check Payment: Please make the check payable to Pioneer Valley Chapter and mail to: Nicole Rondeau, Freedom Credit Union, PO Box 3009, Springfield, MA 01101.

Thank you!

Questions?

- Contact Kimberly Zelch at 800-842-1242 or by email at kzelch@ccua.org.