

# Cooperative Credit Union Association GAC First Time Attendees Checklist

## ✓ **CCUA Staff Contacts:**

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## ✓ **BEFORE YOU GO: Download the CCUA App on your device and click the "GAC" icon**

- Most convenient way to have CCUA current issues and meeting information **not available elsewhere** at your fingertips 24/7.
- Issues, background information, local statistics, attendees and the Hill Meeting schedule are refreshed.
- Prepare further by reviewing the profile of the members of your Congressional Delegation.
- Update Project Zip Code, <http://www.pzconline.com/>
- Prepare information about your credit union: member totals in legislative districts, member impact.

## ✓ **Logistics**

- Travel to and from hotels, events and meetings is on your own. Walking, shuttle bus, taxi and ride hailing services are common options.
- Wear comfortable shoes at all times and business attire on Hill Meetings.

## ✓ **Pick Up GAC Registration and Attend Orientation in Washington Convention Center**

- Registration: Sunday, March 10 from 12:00 p.m. to 7:00 p.m., CUNA's Welcome Center
- Orientation: Sunday, March 10 from 2:30 p.m. to 3:15 p.m., WCC 202AB
- Must present government issued identification and have badge visible for entry at all times.

## ✓ **Attend CCUA Member Reception**

- Sunday, March 10 from 5:00 p.m. to 7:00 p.m., Bobby Van's Atrium, 1201 New York Avenue, NW
- Refreshments will be served.

## ✓ **Attend CCUA Member Briefing in Washington Convention Center**

- Monday, March 11 from 4:00 p.m. to 5:00 p.m., Room 204 ABC. Light refreshments will be served.
- Complete Sign-In Form, including cell phone number, on tables to receive after hours CCUA Member schedule changes.
- Pick up key credit union and lawmaker materials.

## ✓ **Participate in Hill Meetings with Lawmakers and Staff**

- Speak up on issues most important to your credit union but keep comments focused and respectful.
- Scheduled in advance and your attendance is confirmed by CCUA.
- Monitor and allocate sufficient time to travel between visits, locate offices, complete security screening.
- May forego GAC sessions to participate in Hill Meetings.
- Try to enter the meetings as a group. Be on time and prepared to wait.
- Bring your business cards and minimal items to expedite entry.
- Record the names and contact information of Hill staff, as well as issues, for follow-up.

## ✓ **Represent your credit union and state by participating in the national CULAC Sweepstakes**

- Tickets are \$10/each available at the CCUA Member Reception and Issues Briefing.
- Payment is required at time of purchase or before the drawings. **Cash will NOT be accepted.** Payment includes credit cards and PERSONAL checks payable to "CULAC" (No treasurers' checks).
- Deadline to remit personal donation checks to Association Staff is Thursday, March 14 at 11:00 a.m.
- Individual donations will be credited to your state and count toward our annual goals.
- Grand Prize and Daily Prizes

